



International Graduate Course Off-Campus Registration

- 1. Complete this International Graduate Course Off-Campus Registration form. (Make a copy of this form for your own records).
2. Send a photocopy of your diploma or transcript verifying the receipt of your undergraduate degree if you do not have one on file in our office.
3. Send payment (money order, personal, certified, or traveler's check, sorry no credit cards) for \$90.00 U.S. per credit requested.
4. Submit a paper (for each credit) that explains applications from the sessions attended to your administrative and/or teaching work.

Papers, registration forms, and copies of your diploma or transcripts can be emailed, faxed or submitted with your payment. Items 1-4 must be submitted by May1st, 2011 to:

Catherine Molenda
International Graduate Programs for Educators
South Wing 430 C
Buffalo State, SUNY
1300 Elmwood Avenue
Buffalo, New York 14222 USA
E-Mail: molendca@buffalostate.edu

Grade reports will not be sent to students because of the inconsistencies of overseas mailings. U.S. confidentiality law prohibits our staff from sending grades directly to you. Grades and credits for this course will be recorded on your transcript record at the end of the spring semester (May). Transcripts with your grades and all coursework up to and including this semester will be available mid June 2011. Transcript request forms are available at: http://www.buffalostate.edu/registrar/documents/transcript.html.

I am applying for EDU 596: Learning Research and Practice for American/International Schools by participating in the CEESA 2011 Teachers' Conference. Please circle: 1 (\$90.00) or 2 (\$180.00) or 3 (\$270.00) credits.

NAME: Last/Family First Middle Maiden/Other Name(s)

Please use the same name on all of your registrations (no nicknames or abbreviations) and notify our office of any name changes.

MAILING ADDRESS: FAX: PHONE:

E-MAIL ADDRESS: IMPORTANT! Please print clearly. Do NOT use hotmail addresses. Hotmail frequently rejects mail from colleges and universities.

SCHOOL NAME and COUNTRY:

DATE OF BIRTH: GENDER: MALE FEMALE CITIZENSHIP:

U.S. SOCIAL SECURITY OR BUFFALO STATE STUDENT NUMBER: Buffalo State Student Numbers will be assigned to non-U.S. Citizens after the first course.

LIST UNDERGRADUATE/GRADUATE DEGREE(S):

Table with 5 columns: Name & Country of Institution, Dates Attended (from-to), Year Graduated, Degree, Major

I HAVE COMPLETED COURSEWORK PREVIOUSLY FROM BUFFALO STATE AND MY TRANSCRIPT(S) IS ON FILE.

Signature

Date

For more information contact: International Graduate Programs for Educators Intlearning@buffalostate.edu Phone: 716-878-6832 Fax: 716-878-6809

EDU 596: Learning Research and Practice for American/International Schools

Spring Semester 2011

CEESA 2011 Teachers' Conference